2023 AATB Annual Meeting Submission Site
Educational Session Submissions

The AATB Annual Meeting will be held at the Gaylord National Resort & Convention Center in National Harbor, Maryland, September 17-20, 2023. The theme of the meeting is "Aligning for the Future."

Content and presentations at the AATB Annual Meeting are intended to represent the diverse experience and expertise of the tissue banking community. Presentations will cover quality assurance, regulatory topics, surgical application, donor screening, leadership, tissue processing, and much more.

Education tracks will be formed based on specific topic areas aligning with AATB Councils' areas of operation. Each track will include a minimum of three 75-minute presentations.

Breakout Session Submission Requirements
Proposed educational session submissions must be completed by **May 5, 2023.** Accepted educational session submissions will be included in the 2023 AATB Annual Meeting agenda. All presentations will be in-person, virtual participation will not be available.

Proposed educational session submissions must include the following:
- Presentation title
- Presentation summary
- Primary speaker name and contact information

Submitting an educational session for consideration confirms that you or a designated speaker are willing and able to present the proposed topic at the 2023 AATB Annual Meeting, and will provide the required presentation information within the timelines set forth by AATB.

How to Submit
Educational session and abstract submissions are processed in the Scorecard through this link:
https://www.abstractscorecard.com/cfp/submit/login.asp?EventKey=OICYPAZW

Click "join now" and enter your information to create your submission profile. Once you have created an account, you can log in to submit content or edit submissions at any time.

New Users

Click 'Join Now' to begin your first submission.

Already a User?

Email Address *

Email Address

Access Key *

••••••••   Show

Lost your access key?

Join Now   Login

Under "Submission," click to begin a new submission.

SUBMISSIONS   (You have 0 complete submissions, 2 incomplete submissions, and 0 withdrawn submissions)

Educational session submissions are due by May 5, 2023.

Abstract submissions are due by May 26, 2023.

➕ **Click here to begin a new submission**

Enter the title of your proposed session in the "Submission Title" field, choose "Breakout Session Submission" from the "Category" drop down and click "Submit."

Home / New Submission

START A NEW SUBMISSION   Submit

Submission Title *

submission must have a short, specific presentation title (containing no abbreviations) that indicates the nature of the submission.

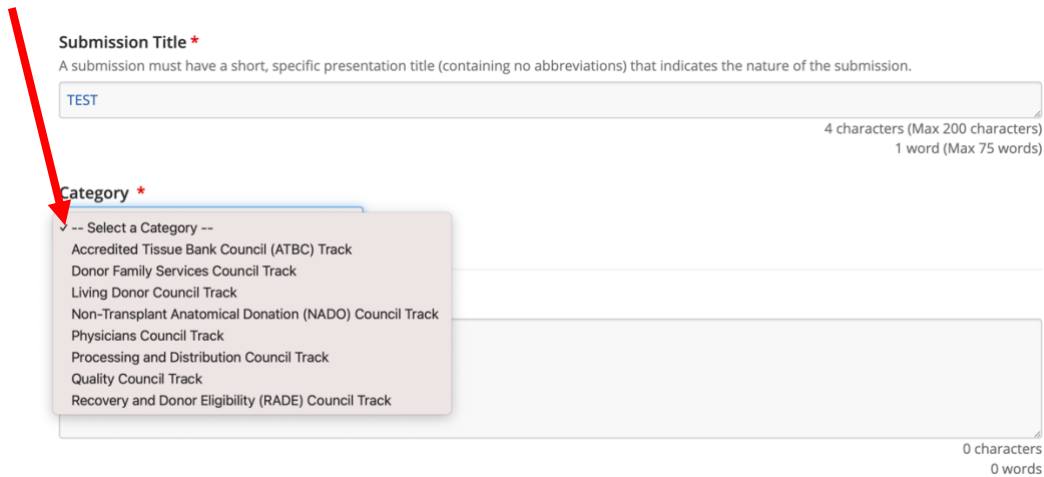0 characters (200 max)
0 words (75 max)

Category *

-- Select Category --
Breakout Session Submission
Abstract Submission

Submit

You will need to submit a presentation summary for breakout session submissions and select the council track relevant to your submission.

Submission Title *
A submission must have a short, specific presentation title (containing no abbreviations) that indicates the nature of the submission.

TEST

4 characters (Max 200 characters)
1 word (Max 75 words)

Category *

✓ -- Select a Category --
Accredited Tissue Bank Council (ATBC) Track
Donor Family Services Council Track
Living Donor Council Track
Non-Transplant Anatomical Donation (NADO) Council Track
Physicians Council Track
Processing and Distribution Council Track
Quality Council Track
Recovery and Donor Eligibility (RADE) Council Track

0 characters
0 words

Next, click on "Speakers and Authors." Here you will list the names and contact information for proposed session speakers.

Please create the list of speakers/authors for this submission.

To add a speaker/author:
- Type the first name, last name, and email address.
- Click 'Add Author.'

To complete a speaker/author profile:
- Click on the 'Edit Author' button to complete the profile.
- A **green check mark** indicates a complete profile.
- Once the profile is complete, click 'Save Authors' to complete the task.

* indicates a required field

Add New Speaker/Author

First Name *   Last Name *   Email *   Add Speaker/Author

Speaker/Author List
You must add at least 1 speaker/author and no more than 20.

1 Jonathan D. Boyd
   TEST, TEST
   Profile incomplete ✗

Finally, click on "Acknowledgement." This acknowledgment confirms the intent to present the proposed topic or abstract if accepted.

Review Process
Proposed educational session submissions will be reviewed by designated representatives of each council, the AATB Program Committee, and AATB staff from **May 8, 2023 – May 19, 2023.** Submitter information will not be included in the review process and will only be accessible by AATB staff.

Submissions may be reassigned to different categories or tracks based on content relevance.

Submitters will be notified of the review outcome by **May 23, 2023.**

Accepted Session Submissions
Submissions will be grouped into three categories; accepted, alternate, and declined.

Accepted submissions are approved to be included as a presentation at the AATB Annual Meeting. If an accepted submission is canceled, alternate submissions will be selected as replacement sessions. Declined submissions have been declined as a part of the AATB Annual Meeting.

Confirmation
Submitters of accepted sessions must respond confirming participation and additional speakers, if applicable, by Tuesday, **May 30, 2023.** Sessions not confirmed by this date may be removed from the agenda and replaced by an alternate submission.

Presentation Information
Speakers are responsible for providing final presentation information through a web-based speaker platform. Speakers will receive unique login information from AATB on **Thursday, June 1, 2023.** The following information must be submitted by **Friday, June 9, 2023.**
- Speaker name and credentials (as they should appear on the event website)
- Speaker headshot
- Speaker bio
- Final presentation summary

Presentation Slides
One speaker or multiple speakers may submit presentation slides. Slides must be submitted through the web-based speaker platform by **Friday, September 8, 2023.**

Registration and Lodging
Speakers are responsible for all travel and lodging-related expenses. Speakers will receive a discounted registration to the 2023 AATB Annual Meeting.

For additional information or questions, contact Jonathan Boyd, AATB Director of Education, at boydj@aatb.org.